The following translation of the Fees and Charges Regulations for the Distance and Independent Studies Center (DISC) of the Technische Universität Kaiserslautern is a translation of the German version and is for information purposes only. In case of doubt please consult the German version, which is legally binding.

Fee and Charges Regulations for the Distance and Independent Studies Center (DISC) of the Technische Universität Kaiserslautern (hereinafter referred to as TUK)

Preamble

A fee under private law shall be charged for participation in scientific continuing education (continuing education courses, programmes or individual courses) at the TUK of Kaiserslautern in accordance with Sec. 35 (2) of the Higher Education Act of 19 November 2010 (L&OG p. 463), as last amended by the Act of 20 December 2011 (L&OG. p. 455), provided that no fees are charged in accordance with the Special List of Fees of the State of Rhineland-Palatinate in its version as of 27 November 2014 (p. 279 et seqq.).

1. Continuing education programmes

Section 1 Principle

1. The TUK charges tuition fees from students of continuing education courses, unless fees are charged according to the Special List of Fees of the State of Rhineland-Palatinate as amended by the 27 November 2014 (p. 279 et seqq.). The contributions to the “Studierendenwerk” [student union] and the student body remain unaffected.

2. When calculating the tuition fee, it must be ensured that the costs incurred by the university (cost recovery requirement) as well as the benefit, economic value or other significance of the service for the service recipient are adequately taken into account.

3. The facts subject to tuition fees as well as the respective amount of the remuneration are regulated in the Fees and Charges Regulations for the Distance and Independent Studies Center (DISC) of the TUK as determined by the President.

Section 2 Benefits

1. The tuition fee shall cover participation in the teaching programme of the respective degree programme including all associated examinations (with the exception of the Master's examination pursuant to No. 3). The tuition fees include the documents and materials for the respective distance learning course, the distance learning support by the programme manager(s) and the face-to-face courses for the distance students.

2. Additional costs will be charged separately; details are set out in the Fees and Charges Regulations.

3. For the supervision and evaluation of the Master's thesis, including second opinions and examinations, a fee must be paid which is specified in the Fees and Charges Regulations.
Section 3 Debtor and Creditor of Tuition Fees

1. The party liable for payment is the person who has been admitted to the course of study and accepts the place offered by the TUK.

2. The payment creditor is the Technical University of Kaiserslautern, represented by the Distance and Independent Studies Center. The TUK requests the tuition fees from the students by invoice in accordance with Section 4 of these Fees and Charges Regulations.

Section 4 Collection of the tuition fee

1. The invoice shall specify in particular the following:
   - The tuition fee amount owed,
   - the date by which payment must have been made, and
   - the account to which the tuition fee is to be transferred.

2. The tuition fee payments are charged for participation in each semester of the standard period of study. As of the third semester beyond the standard period of study, a reduced tuition fee of 30 percent of the semester fee shall be valid, notwithstanding the fee for the Master’s thesis (Section 2, para. 3).

2. Continuing education programmes and individual events

Section 5 Principle

1. Tuition Fees are charged from persons who participate in continuing education programmes ("certificates") or individual continuing education events that are not related to a course of study, unless fees are charged in accordance with the Special List of Fees of the State of Rhineland-Palatinate in its version as of 27 November 2014 (p. 279 et seqq.).

2. The tuition fee shall be charged by invoice in accordance with the provisions as stated in Sections 3 and 4.

3. Maturities

Section 6 Maturities

In order to be able to register properly for the respective events or to matriculate in due time at the TUK,

1. Tuition fees in accordance with Section 1 have to be paid at the latest on the date stated in the invoice,

2. Tuition fees in accordance with Section 5 have to be paid before the start of the course.

4. Deferral and reimbursement

Section 7 Deferral and reimbursement

1. On request, the tuition fees listed in these Regulations may be deferred in whole or in part in justified exceptional cases and depending on the financial situation, if immediate collection would entail considerable hardship and the claim is not jeopardised by the deferral.
2. Where applicable, part of the tuition fees paid may be repaid. This can be the case, for example, with re-registrations, leave semesters that are applied for and approved after the start of studies, exmatriculation after the material has been sent or in special cases of hardship (e.g. illness). The decision as to whether and to what extent fees will be repaid is taken on a case-by-case basis.

3. The distance student is not entitled to a deferral of payment or a refund of the fee.

5. 5. Entry into force

Section 8 Entry into force

These Regulations enter into force on the day following their publication in the Announcement Bulletin of the Technical University of Kaiserslautern.

Kaiserslautern, dated 08 October 2015

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